

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, FEBRUARY 27, 2020
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

- 1. Call Meeting To Order**
- 2. Roll Call**
- 3. Presentation of any Town Council Recognitions**
 - a. Dick Campbell – Bicentennial Update
- 4. Consider minutes of previous meetings**
 - a. Town Council Minutes 02/13/2020
 - b. Services Committee Minutes 02/13/2020
- 5. Receive and Review Correspondence**
 - a. Captain/Paramedic Pamela Payson & Paramedic Mike Sealy – Red Cross Hero Award
- 6. Ordinances to Consider/Introduce**
- 7. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**
 - a. Finance Committee Update 2-27-20
 - b. Pool Committee Update 2-27-20
 - c. Infrastructure Committee Update 2-27-20
- 8. Agenda Items**
 - a. To approve Resolve 2020-40 to accept \$2,294.65 in grant Funds from 2020 Maine Forest Service Volunteer Fire Assistance Grant
- 9. Resignations, Appointments, Assignments, and Elections**
 - a. Jacob Gran, Warden – March 3, 2020 Presidential Primary/Referendum Election
- 10. Approval of Quit Claims, Discharges, and Deeds**
 - a. Katie & Michael Libby – Map 8 Lot 21 - Tax Liens, 2011-2019
 - b. Town to Lionel & Orella Veilleux, as Trustees for the Lionel F. & Orella A. Veilleux Living Trust – authority for Town Manager to sign
- 11. Town Manager Report**
- 12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
 - a. Bucksport Golf Club, Liquor License Application
- 13. Discussion of Items Not on the Agenda for Council and Public**
- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**
- 15. Adjournment**

4a

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, FEBRUARY 13, 2020
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE
MINUTES**

1. **Call Meeting To Order** – *Mayor Stewart called the meeting to order at 7:00 p.m.*
2. **Roll Call** – *All Councilor's Present: Mark Eastman, Jim Morrison, Paul Bissonnette, Peter Stewart, Dan Ormsby, Kathy Downes, Edward Rankin, Jr.*

3. Presentation of any Town Council Recognitions

Length of Service Awards – Police & Dispatch

- a. Daniel Joy – 23 years
- b. Barbara Cote – 23 years
- c. Robert Findlay – 31 years
- d. Sean Geagan – 31 years

Town Manager Lessard and the Town Council thanked and recognized the above listed individuals for their various years of service to the Town of Bucksport.

Swearing in – Public Safety

- a. Chaplain Peter Remick

Swearing in - Fire

- b. Captain John Gavalek
- c. Lieutenant Shane Bowden
- d. Lieutenant Ryan McGuire
- e. Head Engineer Eugene Bass

Town Clerk Jacob R. Gran swore in the above listed individuals to their respective positions.

4. **Consider minutes of previous meetings**
 - a. Town Council Minutes 01/23/2020
 - b. Town Council Minutes 01/30/2020
 - c. Services Committee Minutes 01/23/2020
 - d. Solar Committee Minutes 01/30/2020

*Councilor Ormsby moved and Councilor Bissonnette seconded to approve the minutes with the correction of listing Councilor Eastman as the Chair of the Solar Committee. **Motion Passed 7-0***

5. Receive and Review Correspondence

- a. Notice of Contract Awards – 2 Stream Crossings – *Town Manager Lessard stated that the Town has received \$190k in grants for the replacement of two culverts on Jacob Buck Pond Road and Bucksmills Road. Town Manager Lessard and Public Works Director Jay Lanpher will be researching what the total cost of the project will be, and will bring that figure back to the Town Council.*

6. **Ordinances to Consider/Introduce** – *None.*

7. **Discussion Items** (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

- a. Bucksport Bay Healthy Communities Coalition – Board Member – *Town Manager Lessard asked the Town Council to notify her if any of the Councilor's would be willing to serve as a Board Member for the Bucksport Healthy Communities Coalition.*
- b. Solar Committee Report – 2-13-20 – *Councilor Eastman reported that the Solar Committee would like Code Enforcement Officer Luke Chiavelli to draft an ordinance regarding solar. They further discussed an RFQ for solar at the landfill.*
- c. Services Committee Report – 2-13-20 – *Councilor Ormsby reported that the services committee met and recommended to the Town Council to appoint Richard Peterson to the Economic Development Committee, and Chris Johnson to the Cemetery Committee.*
- d. Cemetery Committee Report 2-12-20 – *Councilor Downes reported that the Cemetery Committee met and continues to research various cemeteries and burial grounds in Bucksport. Once warmer weather arrives, the Committee will be exploring one property in particular, to see whether or not they can find the original burial site that some believe to be located there.*
- e. Pool Committee Report 2-7-20 – *Councilor Bissonnette stated that the Pool Committee is currently reviewing various options for the replacement of the town pool. The Committee will be holding a meeting on February 21, 2020, to discussion renovation options for the pool.*

8. **Agenda Items** – *None.*

9. **Resignations, Appointments, Assignments, and Elections**

- a. Appointments
 - a.) Richard Peterson – Economic Development Committee
 - b.) Chris Johnson – Cemetery Committee

*Councilor Eastman moved and Councilor Ormsby seconded to appoint the above listed individuals to their respective positions. **Motion Passed 7-0***


10. **Approval of Quit Claims, Discharges, and Deeds**

- a. Wanderin' Moose LLC – Map 32 Lot 60 - Sewer Liens 2012-2019 – *Councilor Eastman moved and Councilor Ormsby seconded to approve the Release of Discharge for Map 32 Lot 60. **Motion Passed 7-0***
- b. Timothy & Michelle Brown, Map 45 Lot 02 – Tax Lien 6/20/18 – *Councilor Ormsby moved and Councilor Rankin seconded to approve the Tax Lien Discharge for Map 45 Lot 02. **Motion Passed 7-0***

11. **Town Manager Report** - *The Town Manager's Report is attached hereto and therefore made a part of these minutes.*

- a. Department Head Reports - *Noted.*
12. **Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits –**
None.
13. **Discussion of Items Not on the Agenda for Council and Public –** *Councilor Downes questioned when the road replacement project will be discussed, to which Town Manager Lessard stated that it will be on the agenda for the next Town Council meeting.*
14. **Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**
- Finance Committee – February 27, 2020 – 6:00 p.m.*
Regulatory Review – March 12, 2020 – 6:00 p.m.
15. **Adjournment –** *Councilor Ormsby moved and Councilor Bissonnette seconded to adjourn the meeting at 7:29 p.m.*

BUCKSPORT TOWN COUNCIL
A TRUE COPY

ATTEST: 
JACOB R. GRAN
BUCKSPORT TOWN CLERK

**SERVICES COMMITTEE MEETING
THURSDAY, FEBRUARY 13, 2020
6:45 P.M.**

46

MINUTES

1. Call meeting to order – *The meeting was called to order at 6:45 p.m. by Daniel Ormsby.*
2. Roll Call – *Members present: Daniel Ormsby, Edward Rankin, Jr., Jim Morrison*
3. Appointments
 - a. Richard Peterson – Economic Development Committee
 - b. Christopher Johnson – Cemetery Committee (*corrected at meeting*)
Motion by Jim Morrison, seconded by Edward Rankin, Jr. to recommend appointment of both to the Town Council. Vote 3-0.
4. Adjourn – *Motion by Edward Rankin, Jr., seconded by Jim Morrison to adjourn at 6:47 p.m. Vote 3-0.*

Respectfully submitted,

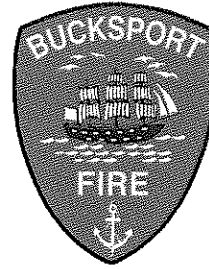
*Susan Lessard
Town Manager*

5a

BUCKSPORT FIRE DEPARTMENT

89 Franklin Street, PO Box 1848, Bucksport, ME 04416
207-469-7951 (non-emergency, 24/7), 207-469-3122 (fax)

FROM THE DESK OF DEPUTY CHIEF MICHAEL DENNING
mdenning@bucksportmaine.gov



2-19-2020

I have been informed that Captain/Paramedic Pam Payson, and Paramedic Mike Sealy have been chosen by the Red Cross for a lifesaving award, and will be honored at the Annual Hero's Breakfast on March 25th, at Jeff's Catering in Brewer at 0700 hours. Congratulations to both for their heroic efforts in saving a possible jumper on the Penobscot Narrows Bridge. Well Done!!

Please let me know how many are interested in attending the event, so we can get a head count. Again congratulations! We are very proud of you both!!

Chief Denning *MD*

Cc: Sue Lessard/PSD Geagan

8a

**RESOLVE #R-2020-40 TO APPROVE ACCEPTANCE OF THE MAINE FOREST
SERVICE VOLUNTEER ASSISTANCE GRANT**

Whereas, the Town of Bucksport operates a fire and EMS department for the public safety of its residents, and

Whereas, the Town of Bucksport supplies training and equipment for its fire and ems employees, and

Whereas, the Bucksport Fire Department submitted an application to the Maine Forest Service Volunteer Fire Assistance Grant program for funding for fire equipment, and

Whereas, the Bucksport Fire Department was awarded a Firefighter Assistance Grant for this purpose in the amount of \$2,294.65, which includes Federal funding of \$2,294.65 and a local match of \$2,294.65

Be it resolved by the Bucksport Town Council in Town Council assembled to approve the acceptance of the Firefighter Assistance grant for radios, nozzles, hose units and attendant equipment.

Acted on February 27, 2020

Yes ____ No ____ Abstained ____

Attested by: Jacob Gran, Town Clerk



JANET T. MILLS
GOVERNOR

MAINE FOREST SERVICE
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333

AMANDA E. BEAL
COMMISSIONER

January 31, 2020

COPY

Deputy Chief Michael Denning
Bucksport Fire Department
P.O. Box 1848
Bucksport, ME 04416

Dear Deputy Chief Denning,

The Maine Fire Chief Association's Forestry Committee and two Forest Rangers met on December 19, 2019 to review applications for Volunteer Fire Assistance (VFA) grants for 2020. We are pleased to inform you that the Committee awarded the Bucksport Fire Department \$2294.65 in grant funds, to be used with an equal share of local funds, to purchase the following items:

Item:	Quantity:	Approved Unit Cost:
Radios	3	\$570.00
Nozzle	3	\$239.00
Hose	8	\$95.00
Booster reel hose	2	\$399.00
Gated wyes	2	\$212.00
Gloves	24	\$4.95
Safety glasses	15	\$4.10

We received 89 applications this year, but the USDA Forest Service funding for this program remained near the same level as in the past. Due to this limited funding, the Committee may not have approved all requested items, may have reduced the number of items requested, and in some cases, may have reduced the per item cost.

I have enclosed the original "Agreement for State Assistance" and "Assurances" forms for your review and signature. Please return these forms to my attention at the address above no later than March 13, 2020. These forms now require a Federal DUNS number and must be on file before we can process your reimbursement. Read the "Agreement for State Assistance" carefully. The agreement specifically states that you must complete the project before submitting your invoices for reimbursement. The agreement also states that "if the recipient is unable to meet the deadline of the aforementioned date, written notification must be made to the State Supervisor, Forest Protection Division, at least seven (7) days prior to June 26, 2020.

REIMBURSEMENTS

As soon as your purchases have been made, and as soon as your project is complete, you must send copies of the original invoice(s) and documented proof of payment. The following is a list of what is needed to process a reimbursement through the state accounting department:

PATTY CORMIER, DIRECTOR
MAINE FOREST SERVICE
18 ELKINS LANE, HARLOW BUILDING



PHONE: (207) 287-2791

WWW.MAINEFORESTSERVICE.GOV

If purchase is made by the town:

1. A copy of the town warrant sheet(s) indicating the vendor paid, date paid, check number and amount;
If a credit card is used, then the credit card statement* should also be provided.
2. A copy of all invoices indicating the items purchased.

If purchase is made by the Fire Department:

1. A copy of the canceled check(s) or credit card statement*
2. A copy of the actual invoice(s) indicating the items purchased.

*If a personal credit card is used to purchase the items, then a credit card statement is acceptable, as long as the town or privately owned Fire Dept. can show proof that they reimbursed the person who initially paid with the credit card.

As soon as all documentation is received, your town or department will be reimbursed one-half of the authorized project costs. To qualify for reimbursement, the purchase(s) must be made after January 10, 2020. Only individual items listed as approved in this letter costing less than \$4,999 each will be reimbursed.

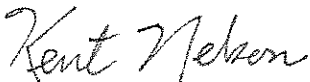
The deadline for completing projects and submitting all necessary paperwork is June 26, 2020.

Reminders for deadlines are sent generally via email and posted on MFCA and MSFFF websites. Last year, approximately \$18,867 was awarded and not claimed by Fire Departments (11% less than 2018, which is good). Our goal is to reduce the amount of unclaimed grants, and time spent tracking down receipts required by the USDA Forest Service. To help with this, I have also included a short checklist that specifies exactly what is needed before a reimbursement check can be issued.

Lastly, the maximum amount of reimbursement for five gallon pails of firefighting foam has increased to \$99.50. If you were quoted less than that when you applied for this grant (and the price hasn't increased), feel free to purchase them after you receive this letter. If the price has increased since you applied for the grant, we have set aside funding to allow reimbursement up to \$99.50 per pail. This does not apply to any other items that have increased in cost, just foam.

If you have any questions about these procedures or deadlines, please call (207) 287-4989.

Sincerely,



Kent Nelson
Forest Ranger Specialist

10a

Municipal
QUITCLAIM DEED

Know all Persons by these Presents,

That the Inhabitants of -----TOWN OF BUCKSPORT-----
A body corporate and politic, located at-----BUCKSPORT-----
in the County of ---HANCOCK--- and State of Maine,
in consideration of one dollar and other valuable consideration paid by

MICHAEL J. LIBBY & KATIE L. LIBBY

whose mailing address is

157 TOWN FARM ROAD, BUCKSPORT, ME 04416

the receipt whereof it does hereby acknowledge, does hereby *remise, release, bargain,*
sell and convey, and forever *quitclaim* unto the said

MICHAEL J. LIBBY & KATIE L. LIBBY

heirs and assigns forever, all its right, title and interest in and to the following described
real estate situated at **185 TOWN FARM ROAD, BUCKSPORT-----**
in the County of---HANCOCK--- and State of Maine:

LOCATED ON **MAP 08 LOT 21** OF THE ASSESSORS TAX MAPS FOR THE
TOWN OF BUCKSPORT, CONSISTING OF 54 MAPS NUMBERED FROM 1 THRU
53 INCLUSIVE, WHICH ARE ON FILE AT THE TOWN OF BUCKSPORT
MUNICIPAL OFFICE, 50 MAIN STREET, BUCKSPORT, MAINE.
(TRIO REAL ESTATE ACCT#2838)

TAX LIEN CERTIFICATES RECORDED:

06/19/2019 BK 6958 PG 675	-	06/20/2018 BK 6895 PG 668
06/21/2017 BK 6781 & PG 20	-	06/22/2016 BK 6588 PG 143
06/16/2015 BK 6408 PG 280	-	06/17/2014 BK 6238 PG 46
06/19/2013 BK 6058 PG 173	-	06/19/2012 BK 5837 PG 242
06/17/2011 BK 5635 PG 174		

RECORDED UNDER THE NAME: (HEIRS) PAUL WINTERS

ALL AT THE HANCOCK COUNTY REGISTRY OF DEEDS

*BEING THE SAME PREMISES AS CONVEYED TO PAUL WINTERS FROM KATHLEEN E. LINSKOTT BY DEED
RECORDED OCTOBER 28, 1986 AT THE HANCOCK COUNTY REGISTRY OF DEEDS IN BOOK 1607 PAGE 24.*

To have and to hold the same, together with all the privileges and appurtenances there unto belonging to the said

MICHAEL J. LIBBY & KATIE L. LIBBY

heirs and assigns forever.

In Witness Whereof, the said Inhabitants of ---TOWN OF BUCKSPORT--- has caused this instrument to be sealed with its corporate seal and signed in its corporate name by its COUNCILORS thereunto duly authorized, this 27TH day of the month of FEBRUARY A.D. 2020.

Signed, Sealed and Delivered
in presence of Inhabitants of Town of Bucksport

_____ Paul A. Bissonnette _____ Kathy L. Downes

_____ Mark B. Eastman _____ James R. Morrison

_____ Daniel M. Ormsby _____ Edward A. Rankin Jr.

_____ Peter L. Stewart _____ Susan Lessard
(MAYOR) (Witness to All)

STATE OF MAINE, COUNTY OF HANCOCK ss. FEBRUARY 27, 2020.

Then personally appeared the above named COUNCILORS
And acknowledged the foregoing instrument to be THEIR free act and deed in
THEIR said capacity, and the free act and deed of said body corporate.

Before me,

.....
Jacob R. Gran, Notary Public
State of Maine – Hancock County
My commission expires: June 15, 2022

106

DLN #: _____

QUITCLAIM DEED

INHABITANTS OF THE TOWN OF BUCKSPORT, a municipal corporation with a mailing address of P.O. Drawer X, Bucksport, ME 04416 ("Grantor"), FOR CONSIDERATION PAID, grants to **LIONEL F. VEILLEUX and ORELLA A. VEILLEUX, as Trustees of the Lionel F. & Orella A. Veilleux Living Trust**, dated November 17, 1992, and any amendments thereto, with a mailing address of 64 Kenney Drive, Bucksport, ME 04416 ("Grantee"), certain real property, together with any improvements thereon, located at Bucksport, Hancock County, Maine, more particularly bounded and described on Exhibit A attached hereto.

IN WITNESS WHEREOF, the Inhabitants of the Town of Bucksport has caused this instrument to be executed by Susan Lessard, its Town Manager, duly authorized, on this ____ day of _____, 2020.

WITNESS:

INHABITANTS OF THE TOWN OF
BUCKSPORT

Print Name:

By: _____
Susan Lessard
Its: Town Manager

State of Maine
County of Hancock

_____, 2020

PERSONALLY APPEARED the above-named Susan Lessard, Town Manager of the Inhabitants of the Town of Bucksport, duly authorized, as aforesaid, and acknowledged the foregoing instrument to be her free act and deed and the free act and deed of said Inhabitants of the Town of Bucksport.

Before me,

Notary Public
Print Name:

**Real Property Description
Town of Bucksport to Veilleux
Off Forest Hill - Bucksport, Maine**

A certain lot or parcel of land situated in the Town of Bucksport, County of Hancock and State of Maine, more particularly bounded and described as follows:

Beginning at a #6 rebar found at the southwest corner of Lot 107 depicted on an Amended Subdivision Plan of a Portion of Woodland Heights recorded in the Hancock County Registry of Deeds in Plan File 46, No. 90; thence North 51 degrees, 35 minutes West along the northerly sideline of an easement described in a deed to Central Maine Power Company recorded in said Registry in Book 1020, Page 199 a distance of 50.40 feet to a #6 rebar set at the southeast corner of land described in a deed to Linda M. Greer recorded in said Registry in Book 6981, Page 673; thence North 31 degrees, 11 minutes, 00 seconds East along said land of Greer a distance of 166.07 feet to a #6 rebar found at the northeast corner of said land of Greer; thence South 58 degrees, 49 minutes, 00 seconds East a distance of 25.00 feet to a #6 rebar set; thence North 31 degrees, 11 minutes, 00 seconds East a distance of 22.06 feet to a #6 rebar set; thence South 58 degrees, 49 minutes, 00 seconds East a distance of 25.00 feet to a #6 rebar found at the northwest corner of said Lot 107; thence South 31 degrees, 11 minutes, 00 seconds West along said Lot 107 a distance of 194.44 feet to the point of beginning, enclosing 0.21 acres.

Bearings referenced herein are oriented to North as depicted on an Amended Subdivision Plan of a Portion of Woodland Heights, dated November 4, 2019, prepared by Allan F. Gordon, Jr., PLS No. 2003, recorded in the Hancock County Registry of Deeds in Plan File 46, No. 90.

Subject to an easement described in a deed from Buck Estates to Bucksport Water Company, dated September 7, 1995, recorded in the Hancock County Registry of Deeds in Book 2433, Page 191.

Subject to an easement described in a deed from Buck Estates to Central Maine Power Company and New England Telephone and Telegraph Company, dated June 9, 1993, recorded in the Hancock County Registry of Deeds in Book 2129, Page 59.

Subject to any rights of others to use any streets or ways depicted on subdivision plans recorded in the Hancock County Registry of Deeds.

Excepting and reserving an easement 33 feet in width for the location and maintenance of an existing sewer line, the centerline of said easement is the existing sewer line..

The above-described parcel of land is a portion of the premises described in a deed from Buck Estates, Inc. to The Inhabitants of the Town of Bucksport, dated January 23, 2003, recorded in the Hancock County Registry of Deeds in Book 3589, Page 9.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: maineliquor@maine.gov

12c

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- ☐ Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- ☐ Your application is signed and dated by a duly authorized person.
- ☐ The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- ☐ The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - ☐ The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - ☐ If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- ☐ For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- ☐ A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- ☐ If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- ☐ Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, ME 04333-0008
2. Courier/overnight address:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
10 Water Street
Hallowell, ME 04347

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC):	Business Name (D/B/A): <u>Bucksport Golf Club</u>
Individual or Sole Proprietor Applicant Name(s): <u>Wayne A. Hand...</u>	Physical Location: <u>397 State Rt 46</u>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <u>Same</u>
Mailing address, if different from DBA address: <u>397 State Rt 46</u>	Email Address: <u>handgolf88@aol.com</u>
Telephone # Fax #: <u>207 469 7612 207 469 0844</u>	Business Telephone # Fax #: <u>207 469 7612 207 469 0844</u>
Federal Tax Identification Number: <u>01-0388748</u>	Maine Seller Certificate # or Sales Tax #: <u>0196079</u>
Retail Beverage Alcohol Dealers Permit:	Website address: <u>Facebook.com/Bucksport Golf Club</u>

1. New license or renewal of existing license? ☐ New ☒ Renewal

If a renewal, please provide the following information:

Your current license expiration date: 3/27/20

The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$3,243.87 Beer, Wine or Spirits: 13,730.50 Guest Rooms: N/A

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

3. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input checked="" type="checkbox"/> Golf Course with auxiliary and mobile cart options
(Class I, II, III, IV) | | <input type="checkbox"/> Tavern
(Class IV) |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

☐ Other: _____

Refer to Section V for the License Fee Schedule

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

5. Business records are located at the following address:

397 State Rt 46, Bucksport ME 04416

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☐ Yes ☒ No If **Yes**, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Wayne A. Hand Sr	8-13-45	Fort Fairfield, ME
Mikka J. Pelletier	9-14-71	Edmundston, NB
Denise L. Keene	8-8-61	Bangor, ME

Residence address on all the above for previous 5 years

Name	Address:
Name Wayne A. Hand Sr	Mailing 3475 State Rt 46
Name Mikka Pelletier	Address: 427 State Rt 46 Bucksport ME 04416
Name Denise L. Keene	Address: 427 State Rt 46 Bucksport ME 04416
	Address: 153 E. Side Drive Verona Island ME 04416

9. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
10. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No
11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?
- ☐ Yes ☐ No
- ☒ Not applicable – licensee/applicant(s) is a sole proprietor
12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine? ☐ Yes ☒ No
13. Will any law enforcement officer directly benefit financially from this license, if issued?
- ☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____
Offense: _____ Location: _____
Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____
Offense: _____ Location: _____
Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Bucksport High

Distance: 3.2 miles

Section II: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 2-11-2020

Wayne A Hand
Signature of Duly Authorized Person*

Signature of Duly Authorized Person*

WAYNE A HAND
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

*The person signing this application must appear in Section VII on this application.

Section III: For use by Municipal Officers and County Commissioners only
Approval of an application for an on-premises liquor license

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application on this date: 27 FEBRUARY 2020.

Check only one: ☐ City ☒ Town ☐ Unorganized Territory

Name of City/Town/Unorganized Territory: TOWN OF BUCKSPORT

Who is approving this application? ☒ Municipal Officers
☐ County Commissioners of _____ County

☒ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Approval Expires in 60 Days

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00
Self-Sponsored Events	This class is for Qualified Caterers Only	\$ 700.00

70201

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

